Quota Management, DAU and ATRRS behind the scenes processing procedures

U.S. ARMY ACQUISITION SUPPORT CENTER

- February 18, 2009
- Herman Gaines, Jr.

Agenda

Discussion Topics:

- **DAU FY Requirements /processes, schedule build and DAU-OAPs**
- **DAU FY09 Add-ons**
- **Funding issues - P1s, P2s, P3s, & P4s**
- **Priority Codes**
- **Cost Effective Locations**
- **Non-Cost Effective Locations**
- **DAU School Code and Locations**
- **Bits and Pieces**
- **Projected Changes**
- **Scope of DAU/Summary**
- **Quota Management/requirements**
- **Bumping procedures**
- **Place holders**
- **Rental car Policy**
- **ATRRS application**
- **ACRB**

- **Other issues?**
- **Q&A**

Defense Acquisition University

FY10 Offerings/Requirements

- **DACM Requirements Due NLT 14 Nov 08**
- **FY10 Classroom Seat Projection = 48,000 Seats**
  - 38,000 Classroom Seats (Standard)
  - 10,000 Classroom Seats (852)

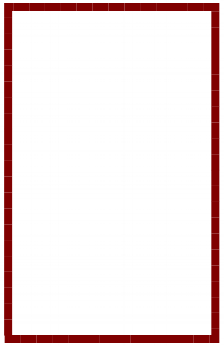
IMPORTANT

"Mini" Stock Exchange

New Date: 18 Sept 08

3:00-5:00 EST via GoTo Mtg

X



FY09 Addendum (852) Schedule

Classroom CAP Allocations as of 18 Nov 08

	852 Seat Capacity	# of Offerings		Army	Navy	Air Force	4th Estate	Industry	Total
ACQ 201B	1,339	42	09 Initial Shortage	530	517	522	340	0	1,909
			Received 852 Seats	372	363	366	238	0	1,339
BCF 107	168	7	09 Initial Shortage	69	35	45	47	0	196
			Received 852 Seats	59	30	39	40	0	168
BCF 203	120	5	09 Initial Shortage	79	30	83	184	0	376
			Received 852 Seats	25	10	26	59	0	120
BCF 204	96	4	09 Initial Shortage	63	16	63	37	0	179
			Received 852 Seats	34	9	34	20	0	96
BCF 205	78	3	09 Initial Shortage	16	16	15	15	0	62
			Received 852 Seats	20	20	19	19	0	78
BCF 211	108	4	09 Initial Shortage	59	33	33	33	0	158
			Received 852 Seats	40	23	23	23	0	108
BCF 301	48	2	09 Initial Shortage	62	45	18	26	0	151
			Received 852 Seats	20	14	6	8	0	48
CON 120	912	33	09 Initial Shortage	409	270	211	293	0	1,183
			Received 852 Seats	315	208	163	226	0	912
CON 215	522	19	09 Initial Shortage	230	166	212	203	0	811
			Received 852 Seats	148	107	136	131	0	522
CON 217	684	24	09 Initial Shortage	390	240	282	434	0	1,346
			Received 852 Seats	198	122	143	221	0	684
CON 218	272	10	09 Initial Shortage	287	190	277	232	0	986
			Received 852 Seats	79	52	76	64	0	272
CON 234	78	3	09 Initial Shortage	97	33	108	18	0	256
			Received 852 Seats	30	10	33	5	0	78
CON 243	138	5	09 Initial Shortage	49	52	57	3	0	161
			Received 852 Seats	42	45	49	3	0	138
CON 244	108	4	09 Initial Shortage	54	26	46	5	0	131
			Received 852 Seats	45	21	38	4	0	108
CON 353	366	13	09 Initial Shortage	275	134	163	134	0	706
			Received 852 Seats	143	69	85	69	0	366
IRM 201	84	3	09 Initial Shortage	68	30	94	47	0	239
			Received 852 Seats	24	11	33	17	0	84

IRM 304	80	3	09 Initial Shortage	48	31	21	33	0	133
			Received 852 Seats	29	19	13	20	0	80
LOG 201	234	9	09 Initial Shortage	190	59	47	16	0	312
			Received 852 Seats	143	44	35	12	0	234
LOG 236	279	10	09 Initial Shortage	216	56	81	16	0	369
			Received 852 Seats	163	42	61	12	0	279
LOG 350	120	5	09 Initial Shortage	163	59	20	10	0	252
			Received 852 Seats	78	28	10	5	0	120
PMT 352B	204	7	09 Initial Shortage	134	253	170	122	0	679
			Received 852 Seats	38	74	49	36	7	204
PQM 201B	54	2	09 Initial Shortage	49	61	9	126	0	245
			Received 852 Seats	11	13	2	28	0	54
PQM 301	24	1	09 Initial Shortage	47	78	3	34	0	162
			Received 852 Seats	7	12	0	5	0	24
SAM 201	24	1	09 Initial Shortage	84	28	100	44	0	256
			Received 852 Seats	8	3	9	4	0	24
SAM 301	48	2	09 Initial Shortage	47	14	21	20	0	102
			Received 852 Seats	22	7	10	9	0	48
STM 202	60	2	09 Initial Shortage	138	52	24	49	0	263
			Received 852 Seats	54	2	2	2	0	60
STM 303	30	1	09 Initial Shortage	107	35	16	24	0	182
			Received 852 Seats	18	6	3	4	0	30
SYS 203	186	7	09 Initial Shortage	137	146	142	47	0	472
			Received 852 Seats	60	54	54	18	0	186
SYS 302	252	9	09 Initial Shortage	200	451	165	46	0	862
			Received 852 Seats	58	132	48	13	0	252
TST 203	168	6	09 Initial Shortage	114	46	82	51	0	293
			Received 852 Seats	53	32	35	48	0	168
TST 302	78	3	09 Initial Shortage	79	42	48	24	0	193
			Received 852 Seats	27	4	5	42	0	78
			09 Initial Shortage	**4,490**	**3,244**	**3,178**	**2,713**	**0**	**13,625**
Total	**6,962**	**249**	**Received 852 Seats**	**2,361**	**1,584**	**1,604**	**1,405**	**7**	**6,962**

Defense Acquisition University

FY09 Addendum Schedule

as of 27 Oct 08

Subject to Adjustment

FY09 Addendum Classroom (852) Schedule			
as of 27 Oct 08			
Preliminary Data			
Teaching Region	#of Offerings	Seats	Class Days
CNE	56	1,679	400
MAT	25	780	201
MWT	29	846	224
STH	57	1,697	423
WST	84	2,036	614
Subtotal	251	7,038	1,862
SPM	0	0	0
Total	251	7,038	1,862

Discussion Points and/or focus forecasting requirements which are currently undergoing a L6S Project to better determine our forecasting requirements

Request from DAU to Army DACM Representative for FY training requirements

1. DAU requests include a Master spreadsheet and
2. Local on-site spreadsheet (17)

ACD DACM rep forwards spreadsheets to regional, ACMAs, ACMs, OAPs andKey players, etcs

1. ACMs forwards spreadsheet to OAPs and Training Coordinators to collect data
2. .Organization Acquisition POCs squick napshot;

Arnold Pindle (Korea)	Tammy Hughes (ACA)	Dana Hawes (Detrick)
Tom Drinkwater (NGB)	Ed Macguire (Westerrn Region)	Theresa Garnes (COE)
Tony Tolbert (PEO Stri)	Bonnie Stewart (Western Region)	Kathy Shea (AGR)
Patricia Villalobos (WSMR)	Justin Mitchell (TACOM)	SGM Jones (51C NCOs)
Patricia Villalobos (Huachuca)	Elaine Kays (Picatinny)	MAJ Rupkalvis (51Cs)
Pamela Hanas (Monmouth)	Jacklyn Laroche (Aberdeen)	Joan Sable/Cathy Johnston (51As)
Kelly Mitchell (Rock Island)	Nicole Rose (Germany)	
Nanette Abierillo (Germany)	Bobby Sawyer (Korea)	

Regional ACMs conduct further analysis/comparison of data submitted by the POCs that service their region/population using various Sources

- ACMs then reconcile any major discrepancies with the POCs before submission to ACD DAU DACM rep
- Quanitative Tools used
  - CAPPMIS – (for Certification and Training (Reports)
  - DAU Registrar Readiness Reports
  - ATRRS for historical data (Data-on-Demand)
  - Intern Program Coordinators
- Qualitative Tools used:
  - Knowledge of community and survey
  - Local training sites (Classroom requirements)
  - Agency training coordinators

ACD DAU DACM rep consolidates all spreadsheets collected from the DACM's regional POCs and then sanitized one last time using ATRRS historical data (previous FYs) and any "Waits" from previous FYs are added to the final quota request prior to submission to DAU

Note: ACMs and OAPs access their own quarterly report from CAPPMIS to determine their certification percentages
ACMs then field the quarterly certification to their assigned organizations

Funding issues

- Due to Army/DAU funding constraints, only Priority 1s, 2s and 3s students will be funded (internal management) by DAU for classes during 2nd Quarter FY09 or until we exhaust funds (case-by-case basis)
  .
- Although this policy is in affect we often times go above and beyond this current policy (internal management) dependant on a (case-by-case basis)

Cost Effective Location

- The Cost Effective Location (CEL) module has been implemented within AITAS to save DAU and the services thousands of dollars and a number of man hours each year. When applying for DAU training, it is imperative that applicants select a CEL identified by the CEL module.

Non-cost effective locations

- Non-CEL locations are not funded by the Army unless there is a requirement for training prior to deployment and the timeline requires training at a non-CEL location. When this is the circumstance, we request a deployment date.

- If an applicant applies for a non-CEL class, a written justification must be provided in the student comments block and approved by the supervisor in the comments block, and a funding source identified for the travel and per diem portion of the TDY (there are no tuition expenses involved).

DAU School Name and Location

School Code	
501	DAU Capital & Northeast (CNE) Regional Campus, Fort Belvoir
501B	DAU Training Center, Fort Monmouth NJ
501D	DAU Training Center, Boston MA
507	DAU Mid-Atlantic (MAT) Regional Campus, California, MD
507A	DAU Training Center, Fort Lee VA
507B	DAU Training Center, Norfolk VA
507C	DAU Training Center, Kaiserslautern Germany
504	DAU Midwest (MWT) Regional Campus, Kettering OH
771	Air Force Institute of Technology (AFIT), Wright-Patterson AFB OH
506	DAU South (STH) Regional Campus, Huntsville AL
506A	DAU Training Center, Eglin AFB, FL
506B	DAU Training Center, Warner Robins GA
505	DAU West (WST) Regional Campus, San Diego CA
505A	DAU Training Center, Port Hueneme CA
505B	DAU Training Center, Los Angeles AFB CA
505C	DAU Training Center, Rock Island IL
505D	DAU Training Center, Ford Island HI
508	DSMC- School of Program Managers (SPM), Fort Belvoir
510	DAU CDSC, Fort Belvoir
512	Headquarters, Defense Acquisition University (DAU), Fort Belvoir
513	NSA Virtual University
525	DAU Acquisition Performance Solutions (APS)
558	Only used to make Reservations in DAU Web-based Rolling Admission Courses
569	FAI Equivalency Courses Delivered by Vendors & FAI DL & CL Courses
599	DAU Continuous Learning Modules
709	Industrial College of the Armed Forces (ICAF), Fort McNair, Washington DC

Priority Codes

- **PRIORITY 1:** Includes the following position categories and order of priority:
  - Program Managers and Deputy Program Managers of ACAT I and ACAT II programs required to complete PMT 401 and PMT 402. Program Executive Officers (PEOs) required to complete the PMT 401.
  - Military officers PCSing, TDY enroute. Training required prior to deployment to meet mission requirements.
  - Competitive Development Group/Army Acquisition Fellows (CDGs/AAFs).
  - Personnel occupying acquisition positions must complete all mandatory acquisition training required to meet position certification requirements; i.e., mandatory for certification. This also includes local command acquisition interns.
  - Personnel occupying acquisition positions which have duties requiring specific training to meet standards established by the USD (A&T) in DoD 5000.52-M and the DAU catalog; i.e., Assignment Specific Training by Policy. This also includes NCOs for the ASI G1.
- **PRIORITY 2:** Career Development,
  - Personnel occupying acquisition positions and desire the training to become eligible for the next higher acquisition career level, and have completed mandatory training for the position they currently occupy.
- **PRIORITY 3:** Cross-Functional Training,
  - Personnel occupying acquisition positions that have been identified by management that require cross-functional training in other acquisition career fields. It is recommended that individuals be Level III certified in their current career before cross-functional training.
- **PRIORITY 4:** Previously taken or Certified.
  - Individuals who previously completed a DAU course or received equivalency. Individuals already certified at their career level and did not previously take the course. Refresher courses. Travel and Per Diem will be provided by individual's command.
- **PRIORITY 5: Non-Acquisition Workforce.**
  - **Individuals who are not in a designated Acquisition Position. Individuals will be on a space-available basis. If selected, the individual's command will fund the travel and per diem. Commands will not incur costs for the training course if individuals are selected. Personnel for whom the Army has established a mandatory training requirement. (Employing organization funds the travel and Per Diem).**

Bumping procedures/place holder

- Lower priorities are used so that if and when a higher priority applies for a course we can then bump the lower priority
- For internal management purposes and because often times applicants wait until the very last minute to apply for training
- Place holders (P3s,4s &5s) are put in place in an effort not to lose any available seats that will open to the other services at the 65 day window

Quota Management/Requirements

- Quota managers - previously six full time employees, now four
- Budget – fully staffed, three devoted to DAU Budget cell
- FY requirements – although we do not receive the total requirements requested in any given FY, we are filling seats
  - Requirements well above and beyond the CAP given by DAU
- On-site requirements are filled to capacity
  - Trained more students with less dollars
  - Less TDY

Rental cars

- US Army Acquisition Support Center is tasked with the management of training quotas and travel budget for mandatory Army acquisition training for the Army Director of Acquisition Career Management (DACM) and the Defense Acquisition University (DAU). When determined to be in the best interest of the Government, compact rental cars will be authorized for students attending training. When transportation is provided by the school, a rental car will not be authorized with DAU funds. Students requesting rental cars must provide the total cost of a compact car estimated by their servicing CTO. The cost of a car for length of class, including all mandatory fees and taxes and fuel estimates, will be placed on the order as a Not To Exceed (NTE) cost.

- Due to the length of PMT 352B and PMT 402, only shared rental cars are authorized. Travel orders of driver and shared driver or passenger must be annotated with “shared by” remarks. Mid-size or larger cars will be authorized based on the number of students sharing the vehicle. US Army Acquisition Support Center/DAU Budget Office will assist students with finding someone to share a vehicle if necessary. (Local mileage is not authorized with POV's.)

- Transportation to/from student billeting is provided by Wright Patterson Air Force Base Sunday through Friday at Kettering, Ohio. On post transportation is also available Sunday through Friday for obtaining meals; therefore, rental cars are not authorized at Kettering using DAU funds. Students attending a class at Kettering that lasts longer than one week will be authorized the use of taxi service on Saturday, NTE $50.00.

- Rental cars are not authorized at San Diego, California. While on post dining is no longer available, several eating establishments are located within close proximity to the installation.

- Rental cars are not authorized at Taegu, Korea, using DAU funds. Shuttle buses are available throughout the day to get to/from class and for obtaining meals.

- Rental cars are authorized for students with medical profiles that justify the need. (In some cases, rental cars are authorized to students from the same organization that will be assisting the impaired student.) Medical profile must be dated within one year of the travel date.

- When it is determined that a rental car will not be authorized with DAU funds and the student’s unit is willing to fund a rental car, the student may have a certifying official in her/his organization provide the unit fund cite (PRIOR to the travel order being issued) to usaasc.daubudget@conus.army.mil for inclusion on the travel order.

ACRBs

- ACRBs are not updated in a timely manner
- Can cause a hiccup in the processing of the ATRRS application and priority coding

Defense Acquisition University

Low Fill Report

"Snapshot"

Course	Offering #	Host Region	Teach Region	Class Location	Start Date	Service	Max	Reserv	Local/ TDY	Waits	Res+ Waits	Min	Status	
CON 244	701	505	505	MARIANAS AP	2008-11-03	Navy	24	18	17/1	0	18	21	Will hold; class waived.	
SAM 301	002	501	501	FT BELVOIR VA	2008-11-17	NA	30	22	7/15	0	22	24	Will hold; class waived.	
BCF 209	603	501B	510	FT MONMOUTH NJ	2008-11-18	NA	24	15	7/8	0	15	21	Will hold; contractor delivered.	
STM 202	951	501	501	FT DETRICK MD	2008-11-18	Army	24	14	10/4	0	14	21	Will hold; pilot offering.	
CON 353	701	505	505	YONGSAN AP	2008-12-01	Army	24	20	20/0	0	20	21	Per West Region, will hold provided the nmber of reservations does not drop below 18.	
PQM 301	001	501	501	FT BELVOIR VA	2008-12-01	NA	30	16	7/8	0	16	24	Will hold; class waived.	
BCF 209	605	505B	510	LOS ANGELES CA	2008-12-02	NA	24	2		0	2	21	Possibly hold if additonal enrollments occur by Friday, 31 Oct 08; contractor delivered.	
CON 234	005	505A	505	PORT HUENEME CA	2008-12-02	NA	30	20		0	20	24	Will hold; class waived.	
PQM 103	002	504	507	KETTERING OH	2008-12-02	NA	30	22		0	22	25	Will hold; class waived.	
STM 303	951	501	501	FT BELVOIR VA	2008-12-02	NA	30	7		0	7	24	Will hold; pilot offering.	30
CON 243	005	504	510	KETTERING OH	2008-12-08	NA	36	17	1/16	0	17	24	If not at min by 3 Nov 08, class will be cancelled.	
GRT 201	602	501	510	FT BELVOIR VA	2008-12-08	NA	30	14	11/3	0	14	24	Will hold; contractor delivered.	
IRM 201	004	506	506	HUNTSVILLE AL	2008-12-08	NA	24	10	4/6	0	10	21	If not at min by 3 Nov 08, class will be cancelled.	
LOG 201	709	501	501	NATICK MA	2008-12-08	Army	24	18	11/7	0	18	21	If not at min by 3 Nov 08, class will be cancelled.	
LOG 236	007	506B	506	WARNER ROBINS GA	2008-12-08	NA	30	17	11/6	0	17	24	If not at min by 3 Nov 08, class will be cancelled.	
SYS 302	005	501	501	FT BELVOIR VA	2008-12-08	NA	30	18	16/2	0	18	24	If not at min by 3 Nov 08, class will be cancelled.	
SYS 302	703	507	507	DAHLGREN VA	2008-12-08	Navy	30	20	17/3	0	20	24	If not at min by 3 Nov 08, class will be cancelled.	
BCF 209	604	501	510	FT BELVOIR VA	2008-12-09	NA	24	11	11/0	0	11	21	Will hold; contractor delivered.	
CON 215	006	507C	507	KAISERSLAUTERN GE	2008-12-09	NA	24	18	17/1	0	18	21	If not at min by 3 Nov 08, class will be cancelled.	
ACQ 404	001	508	508	FT BELVOIR VA	2008-12-15	NA	32	10	5/5	0	10	18	If not at min by 10 Nov 08, class will be cancelled.	
CON 251	001	506	506	HUNTSVILLE AL	2008-12-15	NA	24	5	1/4	0	5	18	If not at min by 10 Nov 08, class will be cancelled.	
SYS 203	009	506	506	HUNTSVILLE AL	2008-12-15	NA	36	20	5/15	0	20	24	If not at min by 10 Nov 08, class will be cancelled.	60

Bits and Pieces

Local Nationals continue to use their CAC or a different set of numbers, in lieu of their Employee identification number (EIN), to apply for training. Some LNs have as many as 3 Profiles in AITAS and 3 training history records with completions in ATRRS.

Course prerequisites, as reflected in the DAU iCatalog, are loaded in ATRRS/AITAS as required training completions before workforce member can be approved as a reservation.

AITAS assigns a student training priority to each user who applies for DAU training, classroom and web. It is the result of three factors- Course applying for, Career field and level applicant is certified, and the Career field and level of the position the applicant occupies. If USAASC doesn't agree with the priority assigned by AITAS, they can change it before approving/disapproving the application.

Training Priorities play an important part for applicants approved for web training. Training priority 1 students start ahead of training priority 2, 3, or 4 students. As a result, the possibility of a training priority 1 student ending up on a web wait list is less possible than training priority 2, 3, or 4 students.

Projected Changes

ACQ 201A will become ACQ 202. Course being updated at the same time Course is being renumbered.
ACQ 201B will become ACQ 203. Course being updated at the same time Course is being renumbered. This change will incorporate the 5000 Policy changes
CON 100, a classroom course, will be converted to a web course in FY09.
CON 2XX, Advanced Contingency/Expeditionary Contracting Course, will be a new 3-4 day Level 2 Contracting Contingency assignment-specific course. Pilot is tentatively scheduled to be conducted in the 2nd Quarter.
FE 301, Advanced Facilities Engineering, a Level III 5-day classroom Certification Course, will commence in March 2009.
STM 202, Intermediate Science & Technology Management, a Level II 3-day classroom Certification Course will commence in February 2009.
STM 303, Advanced Science & Technology Management, a Level III 4-day classroom Certification Course will commence in February 2009.
Additional Continuous Learning (CL) modules will continue to be released throughout the Fiscal Year (FY).

Defense Acquisition University

LOG Conversions

- LOG 201A = LOG 200
- LOG 201B = LOG 201

SPRDE

SPRDE-S&T upcoming changes from FIPT

- Revamped STM 202 and 303 courses
- Both STM 202 and 303 have been piloted
- Ten (10) offerings of STM 202 have been scheduled in FY09
- 12 offerings have been requested in FY10
- Eight (8) offerings of STM 303 have been scheduled in FY09
- Nine (9) offerings have been requested in FY10

(Huntsville and Ft. Belvoir feature several offerings of each course)

SPRDE

- DAU is updating the fulfillment guide to match new curriculum
- Phase I competency initiative for SPRDE-S&T will launch in April 2009
- Section 852 funding is expected to fund the entire competency throug the end of FY10
- FY10 certification standards will have minimal training changes to SPRDE and will be coordinated via email
- New CLM will be added as a requirement for Level 1, “Introduction to S&T,” however the CLM is not yet ready for release

SPRDE

- Army DACM rep requested clarification of the Education Requirements for SPRDE-S&T and following a lengthy discussion, Mr. Faulk, the FIPT Chair, took an action to review Education requirements and coordinate discussion/decision on clarifying the language (currently reads: "Baccalaureate degree in engineering, physics, chemistry, biology, mathematics or a related field.")
- FIPT (with approval from the Functional Leader) needs to determine if further (or less) specificity is required in this area
- Next meeting is scheduled for 28 May 2009

Training Completions – FY07

Class Type	Army	Air Force	Navy	4th Estate
On-Site Classes	2121	2004	2624	1650
Resident Classes	8679	5211	6102	3077
Equivalency Exam	10	20	4	2
Web	23777	19363	12382	9218
CL Modules (Web)	79297	62110	36246	28235
Totals	113,884	88,708	57,358	42,182

Army had the greatest number trained in FY08.

Army Acquisition

	Reservations		Graduates		No-Shows	
Class Type	**FY07**	**FY08**	**FY07**	**FY08**	**FY07**	**FY08**
On-Site Classes	2116	3002	2121	2328	109	64
Resident Classes	8707	7911	8679	5901	528	198
Equivalency Exam	31	7	10	4	4	1
Web	28159	27228	23777	19105	1415	833
CL Modules (Web)	94370	103539	79297	84296	4704	3676
Totals	133,383	141,687	113,884	111,534	6,760	4,772

At this rate, the number trained in FY08 will exceed FY07.

Defense Acquisition University

DTS Update

- **17 Nov 08 Meeting**

  DTMO/DTS personnel will explain new functionality available to them, and how it can help DAU interface with the DTS. The new DTMO POC, Bruce Noble, states they have given a lot of consideration to DAU's needs, and thinks they have pretty close to a 90% solution to offer DAU, without any significant DTS changes.

Questions / Discussion

IMPORTANT

"Mini" Stock Exchange

New Date: 18 Sept 08

3:00-5:00 EST via GoTo Mtg

X